SAIM College
(Affiliated to Pokhara University)

MASTER OF BUSINESS ADMINISTRATION (GLOBAL BUSINESS)

MBA (GLOBAL BUSINESS)

APPLICATION FOR ADMISSION

SPRING 2015
I hereby apply for admission to the MBA (Global Business). IF ADMITTED, I AGREE TO ABIDE BY THE RULES AND REGULATIONS OF THE INSTITUTE.

I. PERSONAL DETAILS

1. Name: ____________________________________________________________
   First       Middle       Family

2. Date of Birth: Day___________ Month _______________ Year __________

3. Gender: Male ________ Female ________

4. Nationality_________________________

5. Marital Status: Single_______ Married _______ Separated _______ Widowed_____

6. Father's Name_____________________ Occupation________________________

7. Mother's Name____________________ Occupation________________________

8. Mailing Address

   _________________________________________________________________
   _________________________________________________________________
   _________________________________________________________________

9. Permanent Address (if different from mailing address):

   _________________________________________________________________
   _________________________________________________________________
   _________________________________________________________________

10. Phone: Home: ____________ Office: ____________ Mobile: ________________

12. E-mail: _________________________________________________________
II. EDUCATION

Please list from SLC onwards, by placing the most recent ones on top. Please enclose transcripts (attested copies) of all academic programs that you have completed.

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<thead>
<tr>
<th>Name of Institution</th>
<th>Location (City/Country)</th>
<th>Degree Awarded</th>
<th>Year Completed</th>
<th>Aggregate Percentage / Grades Obtained</th>
<th>Division</th>
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III. PROFESSIONAL EXPERIENCE: (If any)

Starting from your present or most recent job, please list all full – time positions held by you. Use additional sheet if required.

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<th>Name of Organization</th>
<th>Employment Period</th>
<th>Job Title</th>
<th>Major Responsibilities</th>
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IV. AWARDS AND RECOGNITIONS:

Significant awards and academic prizes won:

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________
V. ABOUT THE APPLICANT:

a. Please describe yourself by listing your interests and hobbies, your strengths and weaknesses and your goals in life.
(Please, attach separate sheet if necessary)
b. Please describe briefly your motivation for applying to the Master of Business Administration (Global Business) program and also state your career goal. Please describe how your participation in the MBA (Global Business) program will assist you in achieving your stated career goal.
(Please attach separate sheet if necessary)
VI. LETTER OF RECOMMENDATION

Applicants are required to get two letters of recommendation, the forms for which are provided along with the application form, preferably one from an academician and the other from a previous employer. If you have not been previously employed, two letters from your teachers/professors will be accepted.

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<th>Name</th>
<th>Institution</th>
<th>Position Held</th>
<th>Telephone Number</th>
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I hereby certify that the information provided in this application form is true and correct to the best of my knowledge. I accept that any wrong representation of information will automatically result in disqualification and cancellation of my admission into the program.

(Signature of the Applicant)

Date:_________________

Note: Applicants are required to fill and submit the following documents while applying for admissions.

- Two Recommendation Letters
- Attested copies of all academic transcripts (SLC onwards).
- Attested copies of all character certificates (SLC onwards).
- Attested copy of citizenship
- Two copies of passport size photos.
- Application Fees Nrs.1000

Admission Enquiries:

The Admission Office
SAIM College
Mahalaxmisthan Marg, Lagankhel, Lalitpur
(Post Box No. 23955, Kathmandu); Nepal.
Ph: 5544430, 5522044
Email: info@saim.edu.np